

# SCHOLARSHIP SUBMISSION EXAMPLE

Please see below an example of a completed application submission. As a reminder, the Student Application **must be returned as an individual Microsoft Word Document**. The remaining pieces of the application can be submitted as a PDF. SECU Foundation cannot open any forms on Google Docs or any other shared drives.

**SECU Foundation**

PEOPLE HELPING PEOPLE

2020

Application for High School  
Scholarship Program

Please complete all information on this form. Application must be returned as a Word document only.

Personal Information			
First Name	Middle Name	Last Name	
John	A	Applicant	
Social Security Number			
123-45-6789			
Home Street Address			
123 USA Drive			
City	State	Zip Code	
Raleigh	NC	27603	
Telephone # (Include Area Code)			
555-555-5555			
Gender: (Male/Female)			
Male			
Race/Ethnicity:			
African American/Black			
GPA - Weighted	4.00		
GPA - Unweighted	3.96		
Permanent E-mail	johnapplicant@email.com		
Have you submitted your FAFSA?	Yes		
Demonstrated Financial Need?	Yes		
If your parent/ guardian works in the public sector field, which area?	Public Education		
Are you a first generation university student?	No		
Do you have additional immediate family members in college currently? If so, please list how many.	1		
Please choose all applicable financing methods you are using to pursue your education:	<input checked="" type="checkbox"/> College Work Study	<input checked="" type="checkbox"/> Family Assistance	
	<input type="checkbox"/> Full Time Work	<input checked="" type="checkbox"/> Part-Time Work	
	<input checked="" type="checkbox"/> Loan	<input type="checkbox"/> Pell Grant	
	<input type="checkbox"/> Personal Savings	<input type="checkbox"/> Scholarship	<input type="checkbox"/> Other
Membership Information			
<i>In order to be eligible for the SECU "People Helping People" scholarship, you must either be an SECU member or be eligible for membership through a parent/guardian as of the date of submission of application. Please note, you will be required to provide proof of eligibility if you are selected as a recipient.</i>			
Are you currently a member of SECU? <input checked="" type="checkbox"/> Yes	If you are not currently a member of SECU, but are eligible for membership, please list how you are eligible: N/A if already a member		
University Information			
University Attending (Attach Acceptance Letter)			
Western Carolina University			
Intended Major	Pre-Engineering		
High School Information			
High School Name	Applicant High School	<i>Is School an Early College or Cooperative Innovative School? (Check Box if yes) <input type="checkbox"/></i>	
High School Street Address			
123 Applicant High School Road			
City	State	Zip Code	
Raleigh	NC	27603	
Contact Person for High School	Jane Counselor		
Contact Person E-mail	janecounselor@email.com		
Date of Awards Ceremony	5/15/20	Time of Awards Ceremony	10:00 AM
Location of Awards Ceremony	High School Football Field		



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## SECU Foundation

PEOPLE HELPING PEOPLE

### 2020 *People Helping People* Scholarship Consent Form

The SECU Foundation and State Employees' Credit Union ("SECU") may use photographs, quotes, slides, videos, or illustrations of students in newsletters or publications, in slide presentations, videos, and/or on websites and social media about the scholarships, by the news media and in any SECU or SECU Foundation news coverage, in video productions aired on television, and in other similar forms of communication. Local media (TV, newspaper, radio stations) frequently want to interview students to add a personal touch to stories. Students' comments may be used in newspapers or broadcast on radio or TV. **Please return this completed and signed form with other requested documents.**

I give permission to the SECU Foundation, SECU and the news media to use any photographs, quotes, slides, videos, illustrations, interviews, likeness, and school information of the student listed below. Further, I authorize their use without inspecting or approving the finished product or its specific use. I understand that we will not receive compensation, monetary or otherwise, for the use of the likeness of the student listed below.

At the time of application for the scholarship, the student listed below is a member of SECU or is eligible for membership through a parent or guardian who is a SECU member. I authorize SECU Foundation to verify SECU membership.

I acknowledge the SECU *People Helping People* Scholarship is *not* transferable without the prior written consent of the SECU Foundation.

I have received or reviewed a copy of the Eligibility Criteria (available on the SECU Foundation website at [www.nesecufoundation.org](http://www.nesecufoundation.org)) and confirm that the student listed below meets all Eligibility Criteria.

The student listed below is not a director, employee, or family member of a director or employee of SECU or the SECU Foundation, or a family member of a member of the scholarship selection committee. *For the purpose of this scholarship program and a student's relation to a director, employee, or selection committee member, family member includes spouse, parents, siblings, children, grandchildren and great-grandchildren, and spouses of children, grandchildren and great-grandchildren, of a selection committee member, employee or director of SECU, or employee or director of SECU Foundation. Also, for the purpose of this scholarship program and a student's relation to a director, employee, or selection committee member, family member also includes persons living in the same residence and maintaining a single economic unit as a selection committee member, employee or director of SECU, or employee or director of SECU Foundation.* However, please note that the student must be a member of SECU or be eligible for membership through a parent or guardian at the time of application to be eligible for the scholarship.

I also authorize SECU Foundation to contact the applicable university to obtain educational data related to the following: graduation, major, post-graduation employment information (if available)

Student's Social Security Number: 123-45-6789

Student's name (please print): John A. Applicant

Signature of Student:

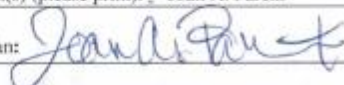


Date: 1/1/2020

Parent's Social Security Number: 123-45-6789

Name of Parent(s)/Guardian(s) (please print): Joan A. Parent

Signature of Parent/Guardian:



Date: 1/1/2020

Street address, city, state, zip: 123 USA Drive Raleigh, NC 27603

# SCHOLARSHIP SUBMISSION EXAMPLE



February 19, [REDACTED]

Dear [REDACTED]

Congratulations! Your accomplishments have earned you an offer of admission to Western Carolina University! This offer of admission is to the university and not to a specific program of study. Some majors have specific program admission requirements (e.g. auditions), processes, and deadlines. Please consult program websites for details. While this offer is contingent upon successful completion of any remaining coursework or mandatory course requirements (see details inside), your current credentials have convinced us that you possess the ability and desire to do what it takes to be successful at WCU. We invite you to be a part of our entering Class of [REDACTED].

Our invitation for you to join the Catamount Nation is also our commitment to your lifelong success. You have incredible potential, and we believe that our focus on the total student experience – one that features one-on-one faculty mentorship, diverse possibilities for campus involvement, and abundant opportunities for real-world career experience – will serve you well as you create your path forward.

You will use your [REDACTED] to access WCU systems and processes. Your current admission status is:

Student Name: [REDACTED]  
Student ID: [REDACTED]  
Semester of Admission: Fall [REDACTED]  
Type of Admission: New Freshman  
NC Residency Status: In-state Resident  
Academic Interest: Pre-[REDACTED]  
Campus: Cullowhee-based

As you review your options, keep in mind that the offer of admission is time sensitive and does not automatically reserve a seat for you in the entering class. The earlier you take the next steps, the sooner you can reserve your spot. You can also gain higher priority in roommate and residence hall selection, orientation session selection and course registration.

Be sure to review all information inside and keep it as a reference to complete mandatory action steps by the deadlines (particularly the [REDACTED] deadlines for submission of nonrefundable tuition and housing deposits). Failure to comply with action steps by the deadlines can nullify the offer of admission.

Congratulations, and I hope you visit campus to explore the opportunities that make WCU a great choice.

Sincerely,

A large black rectangular box redacting the signature of the Director of Undergraduate Admissions.

*Director of Undergraduate Admissions*

P.S. Keep this information handy, including your 92 Number, and monitor your steps at [myWCU.wcu.edu](http://myWCU.wcu.edu).

## OFFICE OF UNDERGRADUATE ADMISSIONS

102 Cordelia Camp Building / Cullowhee, NC 28723 / 828.227.7317 tel / 828.227.7319 fax / [admiss@wcu.edu](mailto:admiss@wcu.edu) / [www.wcu.edu](http://www.wcu.edu)

**YOUR NEXT STEPS ARE OUTLINED INSIDE. BE SURE TO REVIEW ALL PACKET MATERIALS.**

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## Student Bio - [REDACTED]

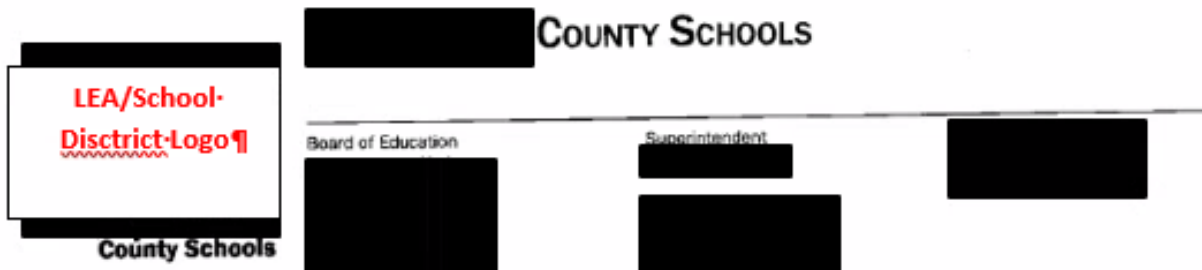
I am [REDACTED], a senior at [REDACTED] High School in [REDACTED] North Carolina. In the fall of this year, I will be attending [REDACTED] as a student in the Honors College, where I plan to major in Exercise Physiology to pursue a career in physical therapy. I feel that I was selected for this scholarship in large part due to my community involvement specifically regarding my service at [REDACTED] and Rehabilitation Center in [REDACTED], North Carolina and [REDACTED] Church. I strive to stay as involved as possible in my school as well, where I am a member of the [REDACTED] Honor Society, the Spanish Honor Society, and Vice-President of the National Honor Society. In addition to being an active leader in these clubs that seek to promote community service and academic achievement, I am also highly committed to the band department at [REDACTED]. While I strive to continue making the highest grades I can in school as well as stay involved for the benefit of others, I also work part-time at [REDACTED]. I am proud to have held a job throughout my senior year and still have maintained excellent grades in school with time for extracurricular activities and volunteer work as well. My volunteer service at [REDACTED] has inspired my desire to be in a helping profession. In pursuing my Doctor of Physical Therapy (DPT) degree, I anticipate at least seven years of schooling in total. This scholarship will be an enormous asset to my future and will better enable me to pursue my dreams, providing me with the security of knowing that much of my tuition costs will be covered as I work toward my dream of helping others in a field I feel compelled to follow. I have the drive and ambition and with the assistance that this scholarship will provide, I can change lives for the better.

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**\*Student Photos should be submitted electronically as High Quality jpeg photos**

# SCHOLARSHIP SUBMISSION EXAMPLE



March 22, [REDACTED]

To whom it may concern,

It is our pleasure to announce our selection for the [REDACTED] SECU People Helping People scholarship. Our district has chosen [REDACTED] recipients.

The alternate will be [REDACTED]. Please contact me if you need [REDACTED] application materials.

The scholarship committee consisted of four individuals whose signatures are listed beside their name:



We look forward to recognizing these [REDACTED] students at our schools' senior awards ceremonies in May. Please contact me at [REDACTED] if needed.

Respectfully,



**\*Selection Committee Letter to SECU Foundation must be submitted on LEA Letterhead**